



TENDER NOTICE T04.25.26

PROVISION OF PROFESSIONAL ARCHITECTURAL AND QUANTITY SURVEYING SERVICES FOR VARIOUS PROJECTS

Tenders are hereby invited from suitably experienced companies with personnel appropriately qualified in architecture and quantity surveying at their disposal for qualification and admittance onto a panel for the possible provision of Architectural and Quantity Surveying services for various projects in the service area of Swartland Municipality.

Preferences are offered to tenderers who satisfy criteria stated in the Tender Data. Only tenderers who satisfy the eligibility criteria stated in the Tender Data are eligible to submit tenders.

A non-refundable tender fee of **R 180-00**, payable in cash or EFT in favour of Swartland Municipality is required prior to collection of the tender documents. Queries relating to the issue and payment of these documents may be addressed to Ms Valda Pick, Tel. No. 022 487 9400 or e-mail: pickv@swartland.org.za. The physical address for collection of tender documents is the Offices of the Director: Civil Engineering Services, Swartland Municipality, Piet Retief Street, Malmesbury. Documents will only be supplied with receipt of full contact details of the prospective tenderer.

For any enquiries or clarification regarding the completion of the schedules or for information on the tender, the tenderers are requested to contact Mr Jonhill Spies regarding technical matters at Tel. No. 022 487 9400 or e-mail: spiesj@swartland.org.za.

Bids will be evaluated in accordance with the Council's Preferential Procurement Policy and the attached specifications. The 80/20-preference point system will be used for the evaluation of the contract. **Preference points will not be allocated if Schedule MBD 6.1, included in the tender documents, is not completed. Preference points MUST also be claimed in paragraph 6.1.** Bidders are required to submit **original and valid B-BBEE Status Level Verification Certificates or certified copies** thereof together with their bids, to substantiate their B-BBEE rating claims. The Municipality reserves the right to request proof of empowerment, and to ensure that the creation of suitably remunerated employment opportunities for historically disadvantaged individuals is indeed realised. Bidders are also required to submit Proof of Locality in order to claim points for locality.

Duly completed tenders in a sealed envelope marked "**T04.25.26: PROVISION OF PROFESSIONAL ARCHITECTURAL AND QUANTITY SURVEYING SERVICES FOR VARIOUS PROJECTS**", together with the name and address of the Tenderer must be deposited in the tender box at the Municipal Offices, 1 Kerk Street, Malmesbury **before 12:00 on Friday, 12 September 2025**, upon which the tenders will be made public.

Late tenders will not be accepted and the Municipality will not be compelled to accept the lowest or any tender. The Municipality reserves the right to omit any part of the project. Tenders by telegraph, telephone, telex, facsimile, and e-mail will not be accepted. Tenders may only be submitted on the tender document that is issued. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

**MUNICIPAL OFFICE
PRIVATE BAG X52
MALMESBURY
08 AUGUST 2025**

**JJ SCHOLTZ
MUNICIPAL MANAGER**